

BYOD Bring Your Own Device Initiative

Dear Student and Parent

Port Macquarie Campus has started the 'Bring Your Own Device' initiative this term. Your child may now start bringing their devices to school when the permission note is returned.

'Bring Your Own Device' initiatives aim to improve student-learning experiences both in and out of the classroom. The Port Macquarie Campus provides considerable freedom to students in their choice of technology and in how they use it within the classroom. The school does so with the expectation that they will make good decisions with regard to its personal use.

The program is designed to enable greater flexibility in learning for those students who currently have their own device and wish to be able to use it in their learning.

Please note: **This is not a compulsory requirement for the students** and school devices will be available for students in lessons when required.

Please call David Martin (Technical Support Officer) or Luke Barry (Head Teacher Mathematics) if you have any queries on (02) 6583 1844.



Lorraine Haddon
Principal

BYOD Bring Your Own Device Permission Form

This 'Bring Your Own Device' permission form must be agreed to and signed before students are permitted to bring their device to school and connect it to the school facilities. Students and parents/carers must carefully read this form in addition to the listed supporting documentation prior to signing. Any questions should be addressed to the school and clarification obtained before the form is signed.

Agreement:

- i. We have read the schools 'BYOD Guidelines' document in addition to the departments 'Online Communication-Acceptable Usage for School Students' document.
- ii. We understand our responsibility regarding the use of the device and the internet.
- iii. In signing below, we understand and agree to the terms and conditions outlined in the aforementioned documents.
- iv. We understand that a failure to comply with these terms and conditions will invoke the school's standard disciplinary procedures.



Lorraine Haddon
Principal

Parent name: _____

Signature: _____ Date: _____

Student name: _____ Year: _____

Signature: _____ Date: _____



PORT MACQUARIE CAMPUS

BYOD - BRING YOUR OWN DEVICE GUIDELINES & CONDITIONS

1. The term “device” in these procedures refers to any personal mobile electronic device with the capability to connect to the department’s Wi-Fi network.
2. Students may bring their own devices to school and may access the department’s Wi-Fi network.
3. Use of devices at school is governed by both school and Department of Education developed guidelines, processes and procedures (links can be found on the schools website). Before signing the ‘Bring Your Own Device’ permission form, you must read, understand, and agree to the terms outlined in these documents.
4. Use of BYOD devices in lessons is determined by the classroom teacher. Students are required to follow all teacher instructions re the use of BYOD devices.
5. The department will provide internet access through its wireless networks at no cost to students enrolled in NSW Public Schools at DEC sites.
6. Students are responsible for the care and maintenance of their devices including data protection and battery charging.
7. The department and Hasting Secondary College will not accept any liability for the theft, damage or loss of any student’s device. Students who bring their own devices onto school sites do so at their own risk.
8. Hastings Secondary College will not provide hardware or technical support for devices beyond assistance with initial connection to the wireless network.
9. Where the school has reasonable grounds to suspect that a device contains data which breaches the BYOD Agreement, they may confiscate the device for the purpose of confirming the existence of the material. Depending on the nature of the material involved, further action may be taken including referral to the police. School disciplinary action may also be appropriate.

BYOD Device Requirements Checklist

Wireless Connectivity

Wireless Connectivity is key to BYOD devices in schools! While Port Campus does support the standard 2.4GHz wireless frequency, it is **highly** recommended that device support **5GHz dual band wireless**, aka 802.11 a/b/g/n. (Make sure it supports both 'a' and 'n').

Operating System

To ensure the latest programs and software are compatible, we recommend the current or previous version of any operating system. E.g. iOS 7, 8, 9 for iPads, Windows 7, 8, 8.1, 10, MAC OS X+ Android 6.0.

Battery Life

Minimum 5Hrs

Devices need to last the school day, it is recommended a minimum of 5hrs. Students need to be responsible for the charging of their own devices. Charging your device at schools is strictly prohibited unless given special permission.

Hard disk Space/Memory and RAM

Minimum 16GB storage for iPads, tablets

Minimum 2GB RAM for laptops

These minimum specifications are recommended to ensure that devices can be turned on and ready for use in the classroom within a timely manner, and run smoothly throughout.

Students are also responsible for the backing up of their school work either to an external harddrive or to Google Apps or Office 365 which provided by the Department of Education in the student portal

Screen Size

Ensure the screen is of a reasonable size to enable ease of use through a school day

Hardware Features

Camera, Microphone & Headphones

These are necessary to ensure students can fully participate in 21st century learning activities. A stylus or tablet keyboard may also be useful

Other essential considerations

Casing: Needs to be a tough sturdy case to provide maximum protection to minimise damage in case of accidental damage.

Weight of device: Is the laptop light enough for your child to carry each day.

iPad mini = 308g

iPad = between 680g to 730g

Microsoft Surface Pro = 907g

Laptops can weigh between 1kg to 2.5kg or more

Durability: Consider the overall durability of the device, are the keys and input ports sturdy.

Accessories

Carry Case: The quality of the case can improve the external durability of the device and provide ergonomic advantages

Insurance: Device can become lost or be broken at school, make sure your policy covers these eventualities. Schools hold insurance for school-owned device and equipment only.

Warranty: Make sure you consider purchasing extra warranty to reduce future repair costs as these device will be used extensively